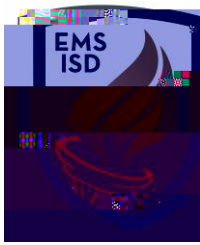


8. The _____ screen will allow you to set up and choose options pertaining to when and how often you'd like to receive this report.

a.

i.



- b. Choose which day(s) you'd like to receive your report
- c. – Choose which month(s) you'd like to receive your report
- d.
 - i. Spreadsheet Format – Leave set to User Preference
 - ii. Email Results to: add email address you'd like report sent to. If multiple email addresses, use a semicolon in between each address.
 - iii. Export Location – Ignore this field
- e. – Ignore this section
- f. –